

Observer Reports

June 2022

USD 345 Board Meeting

May 9, 2022

Observer: Chris Huntsman

Public comments have been moved to the very beginning and are not recorded.

There were 20 retirements and resignations. About 120 staff members were hired for summer school. Summer school pay is \$50 per hour for administrator, \$30 per hour for teachers and \$13 per hour on average for paras.

Business by consent, and department reports followed.

During agenda item, Teaching and Learning, WatchDogs nationally has been disbanded, but Seaman will adapt such a program.

KCTC “Kansas Communities that Care” survey results were shared. There was quite a decrease this year with about 44 families “opting out.” Also, the January week of the survey, seniors had shortened schedules and there was a high rate of absenteeism due to COVID, so the directors recommend doing another survey in December 2022 next school year. Substance abuse data trending better. Other categories reported on included property damage/theft, social media bullying (up in the 6th grade), safe at school (below average) and suicide (above state average). Michelle Caudill asked, “are we working with other districts?” Before the pandemic all five Shawnee county schools district administrators met and they hope to get back to this. Donna McGinty asked “why talk suicide, why not use churches to talk about the value of life.”

Next topic was curriculum adoption. See agenda and documents on the web site.

Lunch prices for students will remain the same. Adult lunch prices are proposed to increase 10 cents.

HR provided a recap on negotiations. Negotiations will take place May thru July. July 31 is impasse date.

Another topic was the board self- evaluation. A constituent brought up to Donna McGinty what the board policy said and she asked had it been followed, referring to board policy E-K. President Henderson said it had not been done as a separate item. The board just included it with the strategic plan. It is preferred that the board self-evaluation be completed before Mr. Wilson joins the district. The evaluation will be conducted June 11 from 8 a.m. through 12 p.m. make the motion. Michelle Caudill moved and James Adams seconded and the motion passed. This will be an open public meeting.

The board held an executive session to discuss negotiations and reopened the public meeting with no action taken.

USD 501 Board Meeting
April 21, 2022
Observer: Janet Cathcart

All board members present.

School Highlights

Proclamation-The Week of the Young Child proclamation was read by a 501 elementary student. Recognition of Student Apprentice at Kansas State Department of Education- Reylli Lopez Highland Park High school student is the first Student Apprentice at the Kansas State Department of Education in the information technology department.

Proclamation- Occupational Therapy Month proclamation read.

Recognition and Donation- Horace Mann Insurance is donating \$3195.00 for five individual classroom projects.

No public comments.

Business by Consent passed unanimously.

Superintendent's Report

Superintendent Update- Board Member Board of Ethics was presented to the board.

Strategic Plan- Board of Education Self Evaluation.

Action Items/No action items

Discussion Items

National School Boards Association Reports by Mrs. Bolley and Mrs. Stuart-Campbell- They both presented what they learned at some of the breakout sessions they attended at the National School Boards Association Meeting.

Board Member Comments

I could not hear board member comments online.

USD 501 Board Meeting
May 5, 2022
Observer: Janet Cathcart

All board members except Ms. Bolley were present.

School Highlights

Senior of the Month - Nijaree Canady of Topeka High School- She is on the state winning girls' softball team and girls' basketball. She is planning on attending Stanford University. She has not picked a major yet but is looking at dermatology or management science and engineering.

Proclamation- Recognizing Teacher Appreciation Week

Recognition of 25 Years of Service Employees

Public comments-No public

Business by Consent
Passed unanimously

Superintendent's Report

Superintendent Update

International Baccalaureate Program-Dr. Robert Kelty presented on the International Baccalaureate Program. They have primary(elementary), middle and diploma and career-related (high school) programs. The goal is to teach children to learn and how to be critical thinkers.

Extended School Year Summer Programs-Mrs. Wallace, during this presentation there was a discussion on an extended school year. Board members discussed reaching out to students and families to ask what their thoughts are on an extended school year. Dr. Schumacher suggested reaching out to DCAC.

Discussion Items

Approval to Publish Hearing Notice Amending the 2021-22 Virtual Education Budget- This agenda item would grant permission to publish the Notice of Hearing Amending the 2021-2022 Budget, and allows for the hearing to be held on our regularly scheduled May 19, 2022 meeting, at 6:00 PM.

Action Items

Action to Grant Permission to Publish Hearing Notice Amending the 2021-2022 Virtual Education Budget. Mrs. Stewart Campbell made a motion to approve the request to publish a Hearing Notice Amending the 2021-2022 Virtual Education Budget as presented. Keith Tatum seconded. The motion passed unanimously.

Board Member Comments

Meeting adjourned 7:55pm

Topeka City Council Meeting

April 19, 2022

Observer: Vicki Arnett

All council members were present either in chambers or via zoom.

A proclamation was read declaring May 1, 2022 Law Day to recognize enhancing democracy and the rule of law. League member Angel Zimmerman accepted the proclamation.

A proclamation was read recognizing April 20, 2022 as Drug Endangered Children Awareness Day.

The week of April 21 was declared Volunteer Appreciation Week.

The council appointed Scott Tummons to the Topeka Metropolitan Transit Authority.

The council heard a presentation of the 2020-2021 ADA Advisory Council Report. The council requests a full time ADA coordinator position be created in the city engineer's office.

The council heard a presentation of the Polk-Quincy Project Update. Demolition of property begins this summer. The project will be completed in 2026. Updates and road closures will be posted at www.polkquincy.org.

Of interest to the league, the consent agenda included accepting the appointments of the city council redistricting commission. Vicki Arnett serves in district #6.

The council approved an update to the charter ordinance authorizing issuance of general obligation bonds. The council approved creation of a benefit district for sanitary sewer improvements at 660 NE Hwy 24. Council also approved the temporary appointment of a 4th governing body member to the Public Health and Safety Committee for the duration of the Changing the Culture of Code Initiative.

After much discussion, including public testimony from Representative Vic Miller, the council approved 8-1-1 a resolution to **consider** reduction of the mill levy for budget year 2023. There was one no vote and one abstention.

During non-action items, council held a discussion of the proposed 2023-2032 Capital Improvement Plan and 2023-2025 Capital Improvement Budget.

There were no public comments. Announcements included Fri. is Earth Day and next Fri. is Arbor Day, President Jerry Farley is retiring, Clark Duffy passed away Sun. and

several council members are attending the trip to NW Arkansas with the Topeka Chamber of Commerce.

An executive session was held to discuss an individual employee.

Topeka City Council Meeting

May 2, 2022

Observer: Vicki Arnett

All city council members, including the mayor, were present either in chambers or via zoom.

The mayor read a proclamation designating May as bike month in Topeka. He also read a proclamation in recognition of Our Lady of Guadalupe Veteran's Memorial Monument to be revealed soon.

The council approved the appointments of Jon Bohlander, William Horn, Pedro Concepcion, Monette Mark and Thomas Underwood to the NOTO Business Improvement District Advisory Board. The vote was 8-1 with council member Lesser voting No. Deputy Mayor Duncan expressed concern that most members of the BID advisory board were also members of the NOTO board. The concern expressed is about transparency and diverse representation in NOTO.

Action items included approval of June 7, 2022 as the date for a public hearing regarding imposing a special assessment in Horseshoe Bend Subdivision for public improvements.

Non-action items included a continued discussion of an amendment to the HOME-ARP funding proposal. The discussion included concern for a lack of diverse programs making applications. The council also discussed but no action was taken, the 2023-2032 Capital Improvement Plan and 2023-2025 Capital Improvement Budget.

There was one public comment speaker who spoke about housing issues.

Council members announced a small business workshop Sat. regarding bidding on city projects, happy Mother's Day wishes, city track meet reminders, National Teacher's Day appreciation, Topekan Tammy Martin named Kansas Para-legal of the Year, National Fallen Officer's remembrance, City Manager job description poll posted on the website, Deputy Mayor meeting with the public at Fairlawn Plaza mall Sat. 9:00 a.m. to 10:30 a.m., Crumble Cookie opening in Topeka, a 3rd Ukrainian refugee family arrives in Topeka Thurs. and May is AAPI anti-hate month.

There was a need for an executive session to discuss employer/employee relations concerning the Fraternal Order of Police.

Topeka City Council Meeting

May 10, 2022

Observer: Vicki Arnett

Nine council members and the mayor were present either in chambers or virtually. Council member Kell was absent. Council member Emerson joined late.

The mayor read a proclamation declaring May as Community Action Month. Board members of Community Assistance and Action were present. The mayor also read a proclamation declaring Sat. May 14 as Letter Carriers Stamp Out Hunger Food Drive Day. Letter carriers will pick up donated food items that will go to Harvesters and other local food distribution programs.

The council appointed Beverly Hall to the Jayhawk Area Agency on Aging Advisory Council, Jim Edwards (*LWVTSC member) to the Topeka City Council Advisory Council and Tamika Sellars to the Topeka Housing Authority Advisory Board.

The council approved specific public infrastructure projects utilizing the Citywide Half - Cent sales tax funds and general obligation bonds. After much discussion and an amendment, the council approved the 2023-2032 CIP and 2023-2025 CIB. The amendments reduced the amount proposed for TPAC HVAC repair and the council agreed to consider the repair to Townsite parking garage as a separate item. There was one person making public comment.

The council deferred action item consideration of approval of issuance of revenue bonds for the water/water pollution/stormwater projects identified in the CIB until next meeting.

The council discussed a request to donate city owned property at 100 and 129 SW Van Buren to the Kansas Department of Transportation for the Polk/Quincy viaduct replacement.

The council discussed the downtown parking rate modification and the difficulty with proceeding on decisions without a comprehensive parking plan.

The council heard an update from the vendors on the hiring of a new city manager.

There was one public comment from Curtis Pitts. Council member announcements included May 15-23 is public works week, Bill Cochran became a grandfather for the second time, lots of graduation best wishes, discussion of the Lady of Guadalupe mural, May is national dental month, concern for the parking study being incomplete, new kitchen at Ronald McDonald House, new orangutan at the zoo, discussion of presentation at Topeka JUMP last night, discussion of Living the Dream last weekend, discussion of the Multicultural Mural at 121 NE Gordan, discussion of the Small Business Awards banquet and launch soon of Momentum 2027.

There was a need for an executive session to discuss matters of pending litigation of attorney/client privilege.

Shawnee County Commission Meeting
April 4, 2022
Observer: Susan Quinn

All Commissioners were present today.

Today's meeting was straightforward with no real controversy. Consent agenda, voucher payments and correction orders were all passed as presented.

Asphalt prices are way up. Curt Niehaus didn't say by how much exactly, but they are significantly higher than last year's purchase of asphalt. The Commissioners awarded a bid to Bettis Asphalt for up to 6,000 tons of asphalt for just under \$350,000 for 2022.

The Health Department asked the Commissioners to acknowledge "binding" of Professional Liability Insurance with the Kansas Medical Mutual Medical Insurance Company for employees. They also asked to rent an 8' x 20' unit for the purposes of COVID-19 testing and to enter into a lease with Topeka USD 501 to place this SiteBox at 2701 SW East Circle Drive in order to conduct drive through COVID-19 testing at no cost to the public. The box is \$260 per month for renting. The space is \$500 monthly. Both are paid for with COVID-19 grant funds.

Court Administration wants to upgrade the current "Jury+ Web Generation" jury management software along with another purchase of the software for \$28,000. They also have found a new system for paying jurors which will cut down on expenses while being more efficient.

No public comments were made today. However, department heads had several updates:

Brian Cole, Department of Corrections, talked about the 5th County to become an Innovator with the Stepping Up Initiative, which recognizes our efforts to help people with mental illness in our county. He gave one example of how addressing mental illness with ways other than incarceration, it costs significantly less both for the county and the persons involved. A mentally ill person's length of stay in jail is over a year whereas the general population is only 21 days. This allows us to set up reentry programs and continue to improve them.

Mr. Cole also talked about completing a juvenile survey group with American Correctional Association (ACA). He said they received high marks during the survey.

Curt Niehaus said that they will be monitoring traffic flow between 21st Street and 37th Street on Auburn Road for possible needs. Avoid Lake Sherwood as there was a sewage spill and the water needs to clear.

Tax statements for property taxes are being mailed out this week. Changes in property taxes will not be using the new property valuations until December 2022.

There is a new hire and employee-referring bonus available for some, but not all open positions. It's a decent bonus if you know of someone that would like a job with Shawnee County.

Shawnee County Commission Meeting

April 11, 2022

Observer: Susan Quinn

All Commissioners were present today.

Today's meeting started with appointing Dr. Altaf Hossain to serve as District Coroner for the Third Judicial District.

Next up was considering old business: the AT&T communications tower in Mission Township just west of the Topeka city limits along 21st Street. This request had been brought up by Randy Anderson from the Planning Department back in February and March. At that time, the Commission asked AT&T to reconsider another location at West Ridge Mall. A public hearing was reopened and the real estate agent representing AT&T indicated that AT&T engineers deemed the mall location to be too low for their coverage needs. Several community members spoke against the location again and a new member of the public offered opposition stating that he was a real estate agent for the mall and the new mall owner would like to talk with AT&T about leasing space on the mall for the tower. However, at the end of the hearing, the Commissioners agreed that they could not violate Kansas State law that requires localities to allow telecommunication utilities to place their communications equipment where it makes sense from engineering perspective to serve the safety and wellbeing of the larger community. The Commissioners voted 3-0 to approve the request.

The consent agenda, voucher payments and correction orders were passed and new business began with the County Extension office's quarterly report. Master Gardeners' phone line is available for the communities gardening questions among other business.

Information Technology requested purchase of 76 Microsoft Surface Laptops to facilitate the ability for employees to work from home. They also asked for \$6,000 to send 2 employees to a conference this year.

Parks & Recreation asked to apply for a grant from Kansas Department of Children and Families for summer school camps.

No public comments were made today. Minor administrative comments were made including a reminder to get your ballot handed in for the USD 437 election due Tuesday, April 12 at noon.

Executive session was not needed today and the meeting was adjourned.

Shawnee County Commission Meeting

April 14, 2022

Observer: Elvera Johnson

Two Commissioners present.

Acting chair Riphahn announced that Commissioner Mays was “on assignment.” (?)
Commissioners Cook and Riphahn were present.

In routine business, the 2 commissioners approved a resolution to grant a temporary license to sell beer at a music/arts festival in North Topeka on April 15-16. They approved a contract to complete a pavement overlay project on southbound S Topeka Blvd in May before the Country Stampede. They approved a contract to replace a failed HVAC system with a more efficient unit at Old Fire Station 5. They approved a contract to renovate and remodel 2 courtrooms with funding from the 2020 Capital Outlay funds. The project had been approved in 2020 and delayed because of COVID-19. They approved a contract to continue the FitLot Partnership agreement to provide outdoor programming for senior citizens at Willow Park. They approved Commissioner Riphahn’s appointment of Hannah Uhrig to the Topeka Shawnee County Public Library Board.

No Public Comment was offered.

In Administrative Communications, Administrative Services announced that construction is proceeding in the Administrative Service Building. The renovation project is on schedule. A representative from the “Get Digital Group” announced an e-cycle event at Stormont Vail Events Center Saturday morning (April 16) from 8 until noon. They will accept desktops, laptops, monitors and tablets. The donated items will be given to people in need of this equipment. Mr. Riphahn announced that the tulip festival is going on at Lake Shawnee and at Old Prairie Town.

No executive session was needed.

Shawnee County Final Canvass 2022 USD 437 Mail Ballot Election held April 12, 2022

Observation date: April 18, 2022

Observer: Susan Quinn

Commissioners Cook and Riphahn were present. Betty Greiner served as proxy, voting for Commission Mays. Commissioner Riphahn presided over the meeting for Commissioner Mays.

Prior to the meeting starting, I walked in from the parking lot with Commissioner Riphahn and introduced myself. As I arrived into the office area for the preceding, I greeted Andrew Howell. He welcomed me and asked if I had any questions and handed me an agenda and a preliminary vote total printed a 1:50 PM on April 12, 2022. I was the only member of the public attending the meeting.

The event was formal and started with a bit of information about the difference between a mail ballot and in person ballots. Andrew Howell noted two main differences:

1. Applications are not required for mail ballots as every active, registered voter receives a ballot in the mail.
2. Mail-out ballots are only allowed in elections of questions. They are not allowed for electing candidates to office.

USD 437 had requested this election back in December 2021 which allowed Andrew Howell's team "plenty of time" to plan for and execute the election. Commissioner Howell noted that they used the Shawnee County election staff to do conduct the election rather than consultants as it saved the School District considerable money to do so.

As the mail ballots were returned, a stack of correspondence back out to the voters started to be amassed in what looked to be a 3-inch, 3-ring binder. There were considerable numbers of letters sent out to the voters asking them to correct a number of items about their ballots. Some responded, but some voters did not respond to the letters.

Commissioner Howell also noted that precinct voting was not required for a mail ballot as the entire district is treated as one precinct per statute.

The preliminary vote counts were:

Question 1:

Yes 5,657 60.78%

No 3,651 39.22%

Question 2:

Yes 4,199 45.13%

No 5,105 54.87%

The ballots were presented to the Commissioners. Those recommended to be counted were all accepted by the County Commissioners with very little question:

1. 57 ballots due to address changes were accepted.
2. 113 household switch technicalities were accepted. This was generally where a spouse mailed in their ballot in their spouses envelop instead of their own. Ballots stuffed together in the same envelop are required by statute to be not counted.
3. 60 advance voter signature issues were accepted once corrected.

Ballots received but not recommended to count:

1. 15 with registration issues unable to resolve
2. 129 that did not follow signature rules
 - a. 80 which did not sign at all
 - b. 46 which had signatures that did not match signatures on file

Commissioner Howell explained that the election office attempted to contact these voters with issues via mail letters as well as phone calls if a phone number was available.

378 late ballots were received, but not able to be counted. Another 357 of the 24,769* ballots were returned undeliverable.

The final tally was completed and accepted by the Commissioners and the meeting was adjourned.

** Initially, this total was reported as 129,000 ballots were distributed, but that was an error. The election office confirmed that 24,769 ballots were mailed out for voting in this election.*

Question 1 - Not to exceed \$145 million dollars

Passed

- 5,806 voting Yes 61%
- 3,732 voting No 39%

With Question 1 passing, the school district will pursue the following capital projects

- Build a second middle school
- Expand the early childhood program
- Build a Career and Technical Center
- Add and/or repurpose spaces at each school to meet student needs

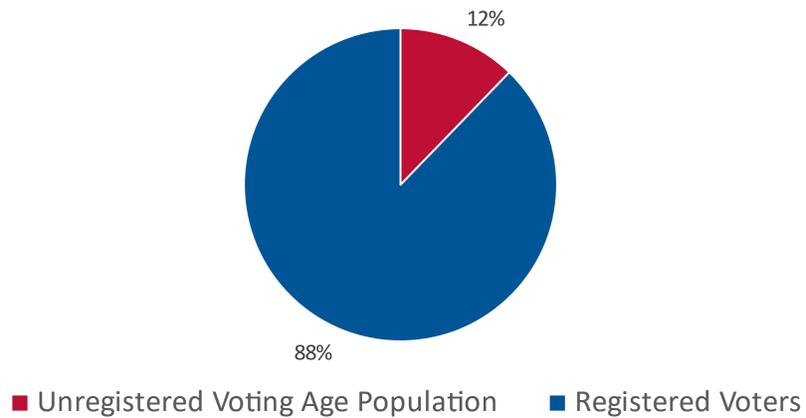
Question 2 - Not to exceed \$15 million dollars

Question 2 did not pass

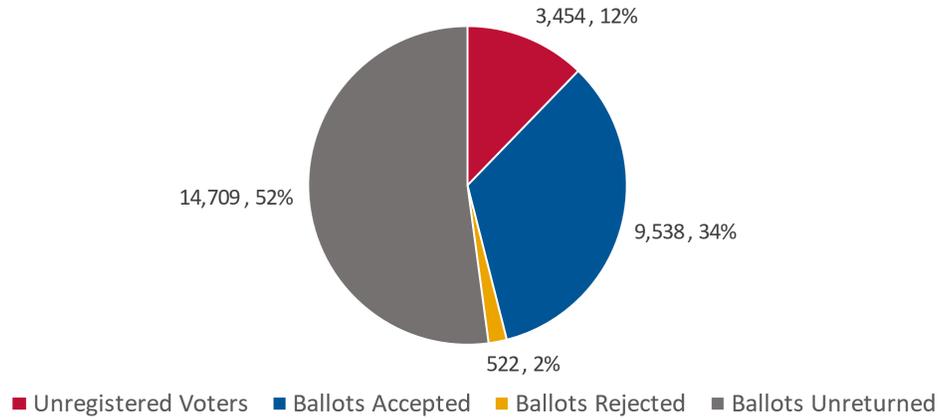
- 4,323 voting Yes 45%
- 5,210 voting No 55%

The school district will not pursue building a multi -use community pool

USD 437 Voting Age Population



USD 437 Voting Age Population



Rejected Ballots



Shawnee County Commission Meeting
April 21, 2022
Observer: Vicki Arnett

All three commissioners were present.

Curt Niehaus, Director of Public Works, rectified a 21 year- old administrative error in how a portion of Docking Road between K-4 and SW 49th was managed in 2001. First the commission held a public hearing on the road relocation. There was no public comment. Then the commission ratified the resolution to relocate the road. The road was relocated in 2001.

The commission approved Public Works' request for a bid to replace pavement in the northbound lanes of SE Croco Road between the I-70 and I-470 bridges, a bid to repair the Sherwood Sanitary Sewer Collection System and an exchange of budget funds under the Federal-Aid Fund Exchange Master Agreement.

Three new members were appointed to the Solid Waste Management Committee, John McConnell, Cheryl Wright-Kunard and Jake Fisher. Solid Waste also received approval to renew the contract to accept and process waste construction and demolition materials.

Parks + Rec received approval to renew the contract for lawn and landscape maintenance of parklands, to repair the electrical lines damaged in a storm at Oakland-Billard Park and to lease a Hook Truck.

The Shawnee County Health Department received approval to fill the Family Health Division Manager position.

The commission approved an update to the Human Resources manual including classifications of part-time positions and adopting prohibitions of the personal use of county credit cards.

The commission approved the submission of a vote to approve the Kansas County Human Resource Association to be admitted to the Kansas Association of Counties.

There were no public comments.

During administrative communications Human Resources announced that the Shawnee County Benefits Guide would be posted soon. The commission received an update about the renovation of 707 the ATT building. The Landmarks Commission approved the renovation plan and the city issued a building permit. The lighting is on back, long order but should not delay moving in date as projected to be August. Andrew Howell spoke about the results of the Washburn Rural special election, canvas and results are posted on the Election Office website. There is no meeting April 28.

The commission announced executive sessions to discuss personnel matters of non-elected personnel and resulting matters of attorney client privilege.

Shawnee County Commission Meeting

April 25, 2022

Observer: Susan Quinn

All Commissioners were present today.

Today's meeting started with Q1 2022 update presentation from Valeo, President Bill Persinger. He also introduced Kathy Mosher of Salina as the newly appointed Chief Executive Officer of Family Service and Guidance Center.

The consent agenda, voucher payments and correction orders were passed and new business began with approval to award the bid for Mail Services LLC for a 3-year contract. They have been providing services to print and mail out tax statements for the county and were the low bidder once again.

Department of Corrections asked for Grant Application approvals. Information Technology asked for authorization and execution of a contract for software licensing with Software House International. Parks & Recreation asked to expand a contract with Wildcat Landscaping.

Lastly, Jake Fisher with the election office asked to promote 3 of their 10 Office Assistants due to their work product over the past year as it has been quite good and they are currently performing at a higher level than their positions as OA II.

No public comments were made today.

Theresa Fisher, Director Health Department, announced a new free drive-thru COVID-19 testing location off MacVicar near the JP Lewis location at 2701 SW East Circle Drive. There is a red box there along a circle drive. Testing will be available on Tuesdays and Fridays from 9a-4p. Times may change based on the community need. These are "rapid antigen" tests. Results are back that day, usually within the hour. This is in a response to the statewide free testing shut down.

There will be no Board of County Commission meeting on Thursday, April 28.

Executive session was needed today for staffing questions.

**Shawnee County Commission Meeting
May 2, 2022
Observer: Susan Quinn**

All Commissioners were present today.

Master Gardener plant sale will be held the morning of May 7th at 9:00 am. Ariel Whitney-Noll reported that this is the first plant sale they have held since 2019. She said to get there early because back in 2019 they sold out before the noon closing time. It will be held in Agriculture Hall, just off 17th Street near Topeka Boulevard. They have plans to make it efficient to park and pick up your plants. All sorts of plants will be offered including annuals and perennials, lawn tools and house plants. This is their annual fundraiser for the master gardener's program and allows them to do much of their work with no fees.

Contract was approved to partner with Mirror Incorporated. There is a 3-year grant from the US Dept of Justice that Mirror Incorporated has applied for to provide reentry services. I had met individuals working at Mirror during a recent Hi-Crest Market. We discussed how our League might talk to recent inmates about their voting rights and tell them how to get voting registration reinstated if they have been felons that have served their time. Leslie Prentice provided me with a presentation that had been used previously on reentry voting rights. The Voter Services committee plans to update the presentation and work with Mirror to give that in the near future. If you would like to help with that project, please contact Susan Quinn at susanquinn916@gmail.com or 785-608-5137.

HR requested to appoint an interim director for the planning department as Randy Anderson has announced his resignation in April.

The commissioners canceled their May 16th meeting.

Commissioner Mays and Riphahn both talk about their inner city visit to Northwest Arkansas without sharing information above polite accolades. They went with Lawrence City officials and one of the Douglas County Commissioners went on the trip as well. The reason that Lawrence and Douglas County joined them was because the cities in Northwest Arkansas work together, and Shawnee County and Douglas County are trying to do the same. We may learn more later as Commissioner Mays stated they would be implementing "best practices" from the trip.

There was no need for executive session today and the meeting was adjourned.

**Shawnee County Commission Meeting
May 5, 2022**

Observer: Vicki Arnett

All three commissioners were present.

The meeting lasted 20 minutes.

County Counselor, Jim Crowl, requested an amendment and extension of the contract with Heart of America Food Services through Dec. 31, 2022 to provide food service at the Stormont Vail Event Center. The contract will go out for bid prior to expiration. The extension will bring the food service contract in the same time frame as the Event Center management contract with Spectra. The request was approved.

Also approved was a request to amend the contract for the design-build with Senne for services at 707 SE Quincy.

Betty Greiner gave the financial report for March 31, 2022. The budget is on target.

There was no public comment. Administrative communications included an announcement that the pools open May 28. The county is hiring for all summer Parks + Rec positions. 15 yr. old youth will be hired as lifeguards. May 7 is Sat. Household Hazardous Waste collection site opening. Brian Cole with Shawnee County Dept. of Corrections gave an update on the partnership with Rotary regarding programming to assist with female inmate re-entry. He also announced he will present out of state regarding the success of the Stepping Up program with Valeo. It was also announced that yesterday was Commissioner Mays' birthday.

There was no need for an executive session.

**Shawnee County Commission Meeting
May 12, 2022**

Observer: Vicki Arnett

All commissioners were present. The meeting lasted 18 minutes, followed by 4 hrs. of executive session.

The commission approved execution of a contract to purchase and install a security system in non-public areas of 707 SE Quincy, the new administrative services building. The commission also approved for IT Dept., the annual renewal of remote computer access capability for 30 work stations.

Facilities management requested and was approved to purchase a 3- year subscription to AutoCad software.

The planning department requested approval to 23 applications for the sale of fireworks during June 27-July 5. Solid waste department entered into an agreement to purchase industrial and commercial containers.

County Counselor, James Crowl, requested acceptance of the administrative review committee report to consider approval of a 100% tax abatement for 10 years to Hill's Pet Nutrition, Inc. The commission accepted the report of the administrative review committee and set a public hearing for Mon. May 23. James Crowl also requested approval to issue an RFP for the Stormont Vail Events Center Food and Beverage Services.

The Health Department received approval for Emergency Management to submit the FEMA Public Assistance Grant. If approved by FEMA, the funds will be used for a mobile unit for the Health Department use. The Health Department also received approval to issue a Request for Quote on the mobile unit.

There were no public comments. Administrative comments included this is graduation weekend at Stormont Vail Events Center. A reminder that noise makers are not allowed at the center and only bags under 6" are allowed. The school's out carnival will follow at the center. One commissioner commented on the short and productive JEDO meeting last night. There will not be a BOC meeting Mon. May 16. Commissioner Mays will attend the meeting on May 19 virtually.

An executive session was held to discuss the annual evaluations of non-elected personnel. The session was expected to last 4 hrs. with periodic breaks.